



## Transfer Checklist

- \_\_\_ 1. **Have a plan.** What career/major are you pursuing? What colleges/universities have reputable programs in your field of study?
- \_\_\_ 2. **Research** your college/university. Transfer guides, degree plans, academic calendar, deadlines, orientation dates are available on most college/university websites. Know your program. Contact an advisor or transfer rep with questions.
- \_\_\_ 3. Look at the **required GPA** for transfer students on the college/university website- for both the school and the major. Then, check your current GPA in the Clarendon College student portal to see where you stand.
- \_\_\_ 4. **Apply** to the college/university. Be prepared to pay an application fee. Many schools ask that you apply through ApplyTexas (<https://goapplytexas.org>) .
- \_\_\_ 5. Have an **official transcript** sent to the college/university from every college you've attended, including dual credit. To request an official CC transcript:  
<https://www.clarendoncollege.edu/transcript>.
- December graduates- send your CC transcript to your next school early in September, and send another one at the end of the fall semester when grades have been posted.
  - May graduates- send your CC transcript to your next school in late January, and send an another one at the end of the spring semester when grades have been posted.
- \_\_\_ 6. Add your new school to your FAFSA application on the **FAFSA** website (<https://studentaid.gov/>).
- \_\_\_ 7. **Apply for scholarships** at the college/university. Check their website to see what they offer.
- \_\_\_ 8. Take care of **housing**. If you will be living on campus, see if a housing deposit is required and the deadline to apply for housing. Living on campus provides more opportunity to meet and socialize with other students.
- \_\_\_ 9. Check and re-check your **admission status**. It is up to you to submit the documents they require.